

## [Consent Form for the Collection and Use of Personal Information]

Managing Department: Office of International Affairs (OIA), The University of Suwon

Relevant Regulations: Personal Information Protection Act, Articles 15, 22, 24

Collection and Use of Basic Personal Information [Required]

Information Collected and Used	Purpose of Collection and Use	Period of Use and Retention
Name, Department, and Student ID No	For identification purposes	Until graduation, program completion, or submission of related documents; retention period varies per document
Email, Contact Information, Passport, National Identification Number	For sending notices and relevant materials, providing service information	
Verification of eligibility and enrollment (copies of course completion certificates and other related documents)	For verification of eligibility	

You have the right to refuse consent to provide your personal information, and there will be no disadvantages from refusing consent. However, the information requested is essential for the programs you have applied for. If you refuse, it may be impossible to participate in some or all of the programs conducted by the Office of International Affairs.

Do you consent to the collection and use of your personal information?

- ☐ Yes

- ☐ No

The personal information provided will not be used for any purposes other than those consented to. If you wish to refuse the use of your information, access, correct, or delete your personal information, you may do so through the personal information manager.

In accordance with the Personal Information Protection Act and other relevant regulations, I consent to the collection and use of my personal information as stated above.

Date: \_\_\_\_ Year \_\_\_\_ Month \_\_\_\_ Day

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

To: Office of International Affairs (OIA), The University of Suwon

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## Consent Form for Collection and Use of Personal Information (Processing of Unique Identifier Information)

Managing Department: Office of International Affairs (OIA), The University of Suwon

Relevant Regulations: Personal Information Protection Act, Articles 15, 22, 24

Collection and Use of Basic Personal Information (Unique Identifier Information Processing)  
[Required]

Information Collected	Purpose of Collection and Use	Period of Use and Retention
Date of Birth and Student ID	Identification procedures, certificate issuance, and academic credit recognition	Information will be utilized until graduation, program completion, or until all associated documents have been submitted. Retention periods may vary by document.

You have the right to refuse consent for the provision of your personal information. There are no disadvantages to refusing consent. However, the requested information is necessary for the programs you apply for, and refusal may result in being unable to participate in some or all of the programs offered by the OIA.

Do you consent to the collection and use of your personal information?

☐ Yes ☐ No

The information provided will not be used for any purposes other than those consented to. Should you wish to refuse the use of your information, you may request access, correction, or deletion through the Personal Information Manager based on the Personal Information Protection Act.

I hereby consent to the collection and use of my personal information as described above.

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

To: Office of International Affairs (OIA), The University of Suwon

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